



## **EMR Community Engagement Interest Group Terms of Reference**

### **PURPOSE**

The EMR Community Engagement Interest Group is an opportunity to share ideas, resources and training materials, learn from each other and enable networking locally. To invite experts to speak about topics of interest.

This may include, but not limited to, discussions about the following:

- engaging with community / customers / consumers /clients
- policy/strategy/framework development and organisational advice
- accreditation
- co-design / human centred design
- supporting advisory committees and other structures
- sharing case studies and good practice
- relationship based engagement.

### **MEMBERSHIP**

Membership is open to any professionals with a role involving Community Engagement/ Participation who are working in community health, public or not-for-profit sectors in the in Eastern Melbourne Region.

### **MEETINGS**

Five meetings will be held annually (approximately every two months) at locations alternating initially between Link HC (Glen Waverley), EACH (Ringwood) and Carrington Health (Box Hill).

A representative will be nominated at each meeting from a Community Health Service in the Inner or Outer East to share the roles for the next meeting of organising meeting logistics, developing and distributing the agenda, taking minutes and distributing these.

Meeting topics will be determined collectively to ensure all members are both able to share and learn from the group. Minutes to be circulated prior to meeting along with the Agenda.

### **REVIEW**

The Terms of Reference will be reviewed at the first meeting of each year.